

BOARD OF PUBLIC WORKS AND SAFETY
April 10, 2007

Regular Session:

The Board of Public Works and Safety met in regular session on Tuesday, April 10, 2007 at 9:00 a.m. in the Common Council Chambers. Members present were: Cindy Murray, Gary Henriott, Tom Shorter, Norm Childress and Tilara McDonald-Treece.

Ed Chosnek, City Attorney, was also present.

President Murray called the meeting to order.

MINUTES

Mr. Childress moved for approval of the minutes from the April 3, 2007 regular meeting. Mrs. McDonald-Treece seconded. Passed.

BIDS UNDER ADVISEMENT

Ross Road Lift Station Contract B (10/31/2006)

2007 Charles Street Improvement Project (03/20/2007)

Fuels – Regular Unleaded, Ethanol Blends, Diesel Fuels and Bio Diesel Blends (03/27/2007)

President Murray stated the bids would remain under advisement.

Notice of Award - Franklin Street Watermain Improvements Project (03/20/2007)

Jenny Bonner, Public Works Director, presented to the Board and recommended approval of a Notice of Award to Infrastructure Systems Inc. (ISI) in the amount of \$77,770.00 for the Franklin Street Watermain Improvement Project. Mr. Shorter moved for approval. Mrs. McDonald-Treece seconded. Passed.

NEW BUSINESS

Engineering

Subdivision Variance – S-3940 – Franciscan Subdivision, Section 1 (Major –Preliminary Plat)

Mrs. Bonner presented to the Board a Subdivision Variance – S-3940 – Franciscan Subdivision, Section 1 (Major – Preliminary Plat).

1. A variance to replace the sidewalk required within the right-of-way on the south side of Franciscan Way with a multi-purpose trail located outside of the right-of-way.

Referring to the map attached to the proposal, Mrs. Bonner explained that the subdivision was associated with the new hospital on Creasy Lane and in lieu of installing a five' (5) sidewalk on the south side of the Franciscan way, public road, a ten '(10) pedestrian bike type trail will be provided in the Duke power line easement to the south. President Murray inquired if the City would eventually be able to connect with this trail. Mrs. Bonner replied yes, and has asked the Hospital to consider this as part of the City's trail system. Mr. Childress inquired if there was any anticipation of any issues with Duke and power lines during construction. Mrs. Bonner stated the response has been positive and will also require an encroachment agreement from Duke. Mr. Henriott moved for approval. Mrs. McDonald-Treece seconded. Passed.

License Agreement between Norfolk Southern Railway Company and the City of Lafayette No 1086665

Mrs. Bonner presented to the Board and recommended approval of a License Agreement between Norfolk Southern Railway Company and the City of Lafayette No. 1086665 in the amount of \$1,830.00 for administrative, engineering and agreement preparation fees along with \$5,800.00 to cover the one-time license fee for the LUR Utility Extension Project. Mrs. Bonner explained the proposal would allow the City to extend water and sewer lines to the new Park 350 industrial site located on CR 350 South. Mr. Shorter moved for approval. Mr. Henriott seconded. Passed.

License Agreement between Norfolk Southern Railway Company and the City of Lafayette No 1086666

Mrs. Bonner presented to the Board and recommended approval of a License Agreement between Norfolk Southern Railway Company and the City of Lafayette No. 1086666 in the amount of \$1,830.00 for administrative, engineering and agreement preparation fees along \$5,800.00 to cover the one-time license fee for the LUR Utility Extension Project. Mrs. McDonald-Treece moved for approval. Mr. Henriott seconded. Passed.

Contract – Twyckenham/Railroad Wetlands and Brady/Concord Environmental Monitoring HE-BFS, LLC

Mrs. Bonner presented to the Board and recommended approval of a contract in the amount of \$29,800.00 with HEBFS, LLC for the Twyckenham/Railroad Wetlands and Brady/Concord Environmental Monitoring. Mr. Childress moved for approval. Mr. Henriott seconded. Passed.

Contract – Erosion Control Inspection Services TBIRD Design Services Corp.

Mrs. Bonner presented to the Board and recommended approval of a contract in the not to exceed amount of \$6,500.00 per month with TBIRD Design Services Corp. for Erosion Control Inspection Services. Mrs. McDonald-Treece moved for approval. Mr. Childress seconded. Passed.

Final Change Order #6 – Greenbush Street Improvements from US 52 to Creasy Lane Project

Mrs. Bonner presented to the Board and recommended approval of Change Order #6 in the amount of \$319,951.90 from Milestone Contractors, LP for the Greenbush Street Improvements from US 52 to Creasy Lane Project. Mrs. Bonner explained the proposal settles up all of the quantities associated with what was installed versus what was included in the construction drawings along with additional costs for delays for the relocation of Verizon's facilities and in the railroad permitting. President Murray requested the minutes reflect the changes were the result of unforeseen conditions. Mr. Childress moved for approval. Mr. Shorter seconded. Passed.

Change Order #1 – LUR Utility Extension Project

Mrs. Bonner presented to the Board and recommended approval of Change Order #1 in the amount of \$1,242.00 from Kreager Brothers Excavating Incorporated for the LUR Utility Extension Project. Mrs. Bonner explained the changes were due to a request by the City of Lafayette Water Department to install tracer wire in instead of detectable marking tape. Mrs. McDonald-Treece moved for approval. Mr. Childress seconded. Passed.

IT Department

Declaration of Surplus Property

Andy Milam, IT Director, presented to the Board and requested permission to declare three (3) pages listing various office equipment and computers, as attached to the request, to be declared as worthless property. Mr. Milam stated he will contact Imagination Station to see if they are interested in the property. The rest will be recycled in an environmentally safe manner. Mr. Shorter moved for approval. Mrs. McDonald-Treece seconded. Passed.

CLAIMS

Mike Jones, Controller, presented for Board approval, Claims in the amount of \$1,026,257.97. Mr. Henriott moved for approval. Mrs. McDonald-Treece seconded. Passed.

MISCELLANEOUS

Mayor Roswarski read aloud the following proclamation:

COMMUNITY DEVELOPMENT BLOCK GRANT WEEK PROCLAMATION

WHEREAS, the week of April 9-15, 2007 has been designated as National Community Development Week by the National Community Development Association to celebrate the Community Development Block Grant; and

WHEREAS, the Community Development Block Grant program has as its primary objective the development of vibrant urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate incomes; and

WHEREAS, the City of Lafayette receives a direct allocation from the U.S. Department of Housing and Development (HUD) annually to provide resources for a wide variety of community development activities that principally benefit low- and moderate-income persons, including the elderly and children; and

WHEREAS, for 33 years the CDBG funds have served entitlement communities throughout the nation. This funding has encouraged a strong network of relationships among local governments, residents, businesses, and non-profit organizations.

NOW, THEREFORE, BE IT RESOLVED, that the City of Lafayette designates the week of April 9 through April 15 as "Community Development Block Grant Week" in support of this valued program that has made a tremendous contribution to the housing stock, infrastructure, public services, and economic vitality of our community.

BE IT FURTHER RESOLVED, that this community urges Congress and the President to recognize the outstanding work being done locally and nationally by the Community Development Block Grant program by supporting increased funding for the program in FY 2008.

Mayor Roswarski thanked Aimee Jacobsen and her staff for their efforts in the allocation of those funds.

DEPARTMENT UPDATES

Andy Milam, IT Director, gave the following department update:

Mr. Milam stated from his perspective there were only two jobs in City Government; "You either serve citizens directly or you serve someone who does and his department serves those who serve the citizens directly". Mr. Milam then introduced his department staff and their positions, referring to them as "the most valuable resources in the IT Department".

- Patty Payne, Systems Analyst – Specializing in the City's New World systems software suite. Has recently created impressive crystal reports and is routinely involved with numerous City departments in various support roles

- Anthony Newman, Systems Administrator – Responsible for the fourteen (14) windows based servers, both virtual and physical. He is also the storage area and network administrator, mail server administrator and “the go to guy”.
- Alan Schwab, Data Analyst – Currently creating databases for various departments. Mr. Schwab has recently received specialized training to create web enabled databases which allow the City to make in house solutions that can be used in many applications including remotely. Mr. Schwab has wide range of IT knowledge and helps out in many different ways.
- Scott Jean, Equipment Service Specialist – Mr. Jean is the departments first responder to calls for help. Mr. Jean has aggressively participated in solving many issues through the Help Desk. Together the department has answered over 600 calls for help to date.

Rick Morrissey, Purchasing Manager, gave the following department update:

- Vehicle Fleet
 - Out of 343 vehicles, 316 are now owned.
 - 5 remaining leases, 4 are admin cars for the Lafayette Police Department and expire at the end of this year.
 - 22 lease purchases.
 - At the end of 2007 the City will own 93%, 5% leased and 1% leased.
 - Request for quotes – It is Purchasing’s responsibilities of obtaining quotes from vendors at a price estimated to be less than \$74,000.00. Those have been completed those to date and have issued awards for them.
 - Joint Purchasing Board – Presently reviewing Asphalt Materials along with City Fuel Bids.
 - Currently working on insurance.

There being no further business to come before the Board, President Murray stated the meeting was adjourned.

The time being 9:20 a.m.

BOARD OF PUBLIC WORKS AND SAFETY

Cindy Murray s/s
President

ATTEST: Deb Puetz s/s
Deb Puetz, 1st Deputy Clerk

Minutes written by Deb Puetz, 1st Deputy Clerk

The Engineering Office issued the following Building Permits for the week ending April 6, 2007:

13379	Second Baptist Church	2925 S 18th St	Event sign for Daycare/church	\$25.00
13380	Meijer LLC	4901 SR 26 E	Sign for Meijer Store	\$1,900.00
13381	Meijer LLC	4901 SR 26 E	Sign for Meijer Store	\$1,900.00
13382	Meijer LLC	4901 SR 26 E	Sign for Meijer Store	\$2,800.00
13383	Meijer LLC	4901 SR 26 E	Sign for Meijer Store	\$11,880.00
13384	Carl & Joyce Listor	1407 Morton St	Upgrade 60 to 100 amps - new riser	\$75.00
13385	Unknown	1002 N 10th St	Upgrade 60 to 100 amps	\$800.00
13386	Unknown	1501 S 9th St	Upgrade 60 to 100 amps	\$800.00
13387	Robert P Medley Jr	3432 Coventry Ln	Deck 16 x 23 1/2	\$850.00
13388	Jose & Rebecca Berumen	2525 Sagamore Pkwy S	1story office addition	\$35,000.00
13389	1st Source Bank	401 N 4th St	Event sign to announce opening 4/9-4/30	\$25.00
13390	Guy Louks	16 Earl Ave N	Event sign for Just Smokes 4/4-4/25	\$25.00
13391	Two Ton Investments LLC	811 Earl Ave S	Upgrade electric service	\$1,000.00
13392	Limited Brands	2415 Sagamore Pkwy S	Interior remodel for Victoria's Secret Sp	\$387,000.00
13393	Rose Helmerick	3917 Kensington Dr	Replace 200 amp panel	\$1,200.00
13394	James Blackburn	3009 Underwood St	Detached garage, remove old garage	\$13,000.00
13395	Lafayette Savings Bank	1133 Heath St	Wreck house on back of property at 1133	\$5,500.00
13396	Lease One LLC	3428 Rascal Dr	Finish office work	\$30,000.00

**An audio recording of this meeting is available in the Lafayette City Clerk's Office.*